**Heddon on the Wall Parish Council**

The minutes of the Heddon-on-the-Wall Parish Council meeting,

Held on 09th March 2016 at 7.00pm in Heddon Library

1. **PRESENT & APOLOGIES FOR ABSENCE**Present: Mrs Gardner-Medwin (chair), Mr Armstrong, Mr Adams, Mrs Cruickshank, Mr Iley, Mr Tailford, Mrs Thompson, Mr Stewart, Mr Young, Clerk (Mrs Pringle).
2. **DECLARATIONS OF INTEREST**None.
3. **MINUTES OF THE MEETING HELD ON 10th February 2016**The minutes were approved and signed by the Chair.
4. **MATTERS ARISING FROM THE MINUTES**

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| **Owner** | **Action** | **Status** |
| L Pringle | Formal complaint to NCC re. unauthorised use of agricultural buildings. | **Deferred April** |
| L Pringle | Make planning reports  | **Completed** |
| R Young | Repair surface under swings in Welfare Field | **Ongoing** |
| L Pringle | Organise Garden waste Bin for Library | **Completed** |
| I Armstrong | Organise Library Business Centre Committee | **Deferred April** |
| R Adams | Apply for planning permission for Sports Field | **Completed** |
| L Pringle | Organise staffing Committee meeting. | **Completed** |
| L Pringle | Organise First Aid course with St. Johns Ambulance | **Ongoing** |
| I Armstrong | Authorisation to cut conifers | **Ongoing** |
| L Pringle | Speak to Mr.Haddon | **Deferred April** |
| R Young | Source new planter for bus stop, arrange removal of old one. | **Ongoing** |
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Dog fouling problems remain an issue with 3 more reports this month, it was decided to get some posters from the county council, speak to the dog warden and pen a more comprehensive article for the next issue of Heddon Gossip.

1. **COUNTY REPORT**

Mr Jackson was unable to attend however did send the following mail

Could you please inform the Parish Councillors and Members of the public that ISOS have agreed to suspend the imposition of their charges for grass cutting. I know that this is a matter of concern to many residents.

I have been in contact with their Chief Executive of ISOS and attach the emails below to confirm the situation.

Thank you for your email drawing my attention to tenants' concerns regarding service charges in relation to grass cutting to areas of communal space.

This matter has elicited a response from a number of our tenants and after further consideration last week, we have agreed to postpone the application of this charge until we have undertaken further tenant consultation. At this stage we have written to those affected to advise them of our decision and hope that we can arrive at an appropriate conclusion around September this year.

We will of course ensure that we keep the Council informed regarding our future decisions

1. **FINANCE**

It was decided to close the Sports Field Account and utilise the main account to pay for the sports field items. A separate spreadsheet will be kept to monitor spending on the new changing rooms.

1. **PLANNING**

**Applications**

 None

**Granted**

1. **Close House NE15 0HT**

Replacement Sheds

1. **6 Heath Hill NE15 0DQ**

Construction of a four bedroom house.

1. **23 Station Road NE15 0DY**

New dormer in roof

Keepers Cottage NE15 0DR – This application has been withdrawn

1. **AIRPORT CONSULTATIVE COMMITEE**

A review was given of the last meeting.

* The volume of charter flights is starting to grow again after the problems in Tunisia/Egypt.
* The departure lounge has been refurbished and the area before security is currently being tackled and already has a few more vendors in situ.
* New York flights now running 6 days a week for a trial period. Stanstead flights via Logan Air stop at Easter and a new carrier is being looked at.
* The amount of noise complaints is now extremely low. A new sytem to tighten up approach and take off is under discussion and will help even more.
* The long term car park next to the airport hotel is currently being extended.
1. **SPORTS FIELD**

The planning application has now been registered with the County Council. It was decided to ask Councillor Jackson to help with the planning fee which was considered expensive.

1. **TABERNA CLOSE GRASS CUTTING**

It was decided to write to the County Council to ensure that they do not poison the grass again as they did last year and check the insurance with a view of getting a private individual to do some more frequent cuts.

1. **ANNUAL ELECTORS AND PARISH MEETINGS**

These will take place in the Library on 11th May. Mmore information and an agenda will be provided nearer the time.

1. **QUEENS BIRTHDAY CELEBRATION**

A review was given of the meeting held to decide on activities for the celebration, it was sugested that donations could be given to help keep up the Memorial Park however the council decided they would prefer that they went to one of the Royal Families favoured charities.

1. **ENERGY MONITORS**

The Council have 40 energy monitors to give away free of charge on a first come first served basis. They will be available from the library and will be advertised on notices around the village shortly.

1. **ALLOTMENT REVIEW**

An update was given regarding the allotments. The situation of the carpark will be reviewed in case hard core is needed later on in the year.

1. **KNOTT MEMORIAL HALL**

As this was a late addition it was decided to defer it until April.

1. **COUNCILLORS RESPONSIBILITIES**

It was decided that all of the councillors would be equally responsible for the Welfare Field.

1. **TRANSPARENCY ACT UPDATE**

The councillors were updated on regulations soon to come into force to ensure the council’s business is as transparent as possible. The council are already complying with most of the recommendations and any more will be put into practise well before the legislation becomes law. It was decided to increase costs per copy within the publication schedule to 25p

1. **ASSET REGISTER REVIEW**

Only one small change in wording to make to the asset register.

1. **ASSET OFFICER**

This item is excluded from the minutes as the council passed the following resolution.

***‘That under Section 100A (4) of the Local Government act 1972, the press and public be excluded from the meeting during the disclosure of the following items on the agenda as they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A in the 1972 Act as indicated below.’***

1. **CORRESPONDENCE**
2. E Mail: NCC Joint NCC/PC meetings 18.00 south east and central 11th May
3. Post: NCC Public rights of way, definitive map and statement
4. E Mail: NCC Governance review, agreed removal of the ward system.

The meeting closed at 20.50



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| Owner | Action | Status |
| L Pringle | Formal complaint to NCC re. unauthorised use of agricultural buildings. |  |
| L Pringle | Request dog fouling posters from NCC |  |
| R Young | Repair surface under swings in Welfare Field |  |
| L Pringle/A Gardner Medwin | Prepare Gossip article |  |
| I Armstrong | Organise Library Business Centre Committee |  |
| L Pringle | Close Sports Field account |  |
| L Pringle | Check insurance re grass cutting |  |
| L Pringle | Organise First Aid course with St. Johns Ambulance |  |
| I Armstrong | Authorisation to cut conifers |  |
| L Pringle | Speak to Mr.Haddon |  |
| R Young | Source new planter for bus stop, arrange removal of old one. |  |
| A Gardner Medwin | Check availability and cost of grass cutter |  |
| L Pringle | Prepare posters and distribute energy monitors |  |
| R Adams | Prepare easy instructions for energy monitors |  |
| L Pringle | Update publication schedule and transparency issues, councillors reponsibilities and land/buildings on website |  |
| L Pringle | Update asset register |  |

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